

**REGISTRATION APPLICATION  
PEDDLER, CANVASSER, SOLICITOR OR TRANSIENT MERCHANT  
SANDPOINT CITY CODE TITLE 3, CHAPTER 4**

*(Please Print or Type)*

1. Name of Applicant: \_\_\_\_\_
2. Employer: \_\_\_\_\_  
(Association, Company, Corporation or Individual)
3. Employer's Address: \_\_\_\_\_
4. Applicant's Date of Birth: \_\_\_\_\_
5. Applicant's Place of Birth: \_\_\_\_\_
6. Applicant's Social Security Number: \_\_\_\_\_
7. Applicant's Driver's License Number: \_\_\_\_\_  
(Number, State)
8. Applicant's permanent home address:  
\_\_\_\_\_
9. Applicant's permanent mailing address:  
\_\_\_\_\_
10. Applicant's permanent telephone number: \_\_\_\_\_
11. Applicant's full local address:  
\_\_\_\_\_
12. Applicant's local telephone number: \_\_\_\_\_
13. Attach a 2"x2" photograph of applicant showing head and shoulders in a clear and distinguishing manor, taken within sixty (60) days immediately prior to the date of this application.
14. Give a brief description of the nature of the business and goods to be sold. (If goods are products of a farm or orchard, give the name of the producer.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15. Proposed method of operation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. The Length of time for which the right to do business is requested:  
\_\_\_\_\_

17. Provide the applicant's Idaho State sales tax certificate or temporary sales tax permit to be photocopied by the City.

18. If a vehicle is to be used by the applicant, describe the vehicle, including the license number:

\_\_\_\_\_  
(Make, model, year, color, license number, VIN, etc.)  
\_\_\_\_\_

19. Where are the goods or property that are proposed to be sold, or orders taken for the sale thereof, manufactured or produced?  
\_\_\_\_\_

20. Location of such goods or products at the time this application is filed:  
\_\_\_\_\_

21. The proposed method of delivery:  
\_\_\_\_\_  
\_\_\_\_\_

22. If food or other products for human consumption are proposed to be sold, provide certification by applicable health agency.

23. \_\_\_\_\_ I have not ever been convicted of any misdemeanor or felony.  
\_\_\_\_\_ I have been convicted of a misdemeanor or felony: The dates, nature of offenses, and the punishments or penalties assessed were:  
\_\_\_\_\_  
\_\_\_\_\_

24. BOND OR CASHIER'S CHECK:

Pursuant to Resolution No. 12-40, the bond required by Sandpoint City Code 3-4-5 shall be One Thousand Dollars (\$1,000.00) per year, provided that, in the event such business operates in the City on a continual basis without interruption, and such bond remains on deposit with the City, and request for refund of the bond has not been made, such bond shall be deemed to meet the requirements of Title 3, Chapter 4, Sandpoint City Code, from year to year, and the business shall only be required to pay any additional amount necessary to equal any increased bond as may be adopted in the future by the City.

Before any registration shall be issued, every business, firm, company, corporation or individual which has one or more employees or agents acting in such capacity shall file a single surety bond covering all such employees and running to the City or a cashier's check in an amount established by the City Council.

25. Pursuant to Resolution No. 12-40, the registration fee shall be paid as follows:

- A. For investigation of any applicant whose permanent residence or principal place of business is in Bonner County, Seventy-Five Dollars (\$75.00);
- B. For investigation of any applicant whose permanent residence or principal place of business is outside Bonner County but within the State of Idaho, One Hundred Twenty-Five Dollars (\$125.00); and
- C. For investigation of any applicant whose permanent residence or principal place of business is outside the State of Idaho, Two Hundred Twenty-Five Dollars (\$225.00).

PROVIDED, HOWEVER, where the application for renewal of a registration is involved, the city Clerk and Chief of Police, may, by joint discretion, waive payment or continuation of bond.

I understand that it shall be unlawful for any canvasser or solicitor, peddler, or transient merchant as the same are defined in Sandpoint Code Title 3 Chapter 4 to engage in business within the corporate limits of the City of Sandpoint without first registering therefore. Any registration issued shall not be transferable, nor valid after the end of either (1) the length of time for which the right to do business is requested, or, (2) the calendar year in which the application of registration may be approved, whichever is the shorter time period.

Upon receipt of a completed registration application, the City Clerk shall refer it to the Chief of Police who shall cause an investigation to be conducted within five (5) days to determine the validity and completeness of the information presented on the application.

If the application is approved, the City Clerk shall issue a registration. If the application is denied, the City Clerk shall provide written notification to the applicant, providing the reasons therefore, and advise the applicant of appeal procedures.

**IN SUBMITTING THIS APPLICATION, I HEREBY AUTHORIZE THE CHIEF OF POLICE OR HIS DESIGNATED AGENT TO CONDUCT AN INVESTIGATION TO DETERMINE THE VALIDITY AND COMPLETENESS OF THE INFORMATION I HAVE PRESENTED ON THIS APPLICATION, INCLUDING, BUT NOT LIMITED TO, NATIONAL LAW ENFORCEMENT AGENCIES.**

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature - do not print)

---

**FOR OFFICE USE ONLY**

Applicant's name: \_\_\_\_\_

Date application form provided to applicant: \_\_\_\_\_

Date application returned to City Clerk: \_\_\_\_\_

Date application information determined complete  
by Clerk and submitted to Police Chief: \_\_\_\_\_

Approved

Denied (explanation attached)

Dated: \_\_\_\_\_ By: \_\_\_\_\_  
(Chief of Police or designated representative)

Date application received by Clerk from Police Chief: \_\_\_\_\_

Date applicant notified or registration issued: \_\_\_\_\_